



REAL ESTATE COMMISSION

State House Annex Room 434
25 Capitol Street Concord, NH 03301
(603) 271-2702 Fax # (603) 271-1039
<http://www.nh.gov/nhrec>

Expiration Date	
License #	Date Processed
License Dates	Form#
Firm Ref. #	Tradename Ref. #
Check #	Amount



FORM 1-RE
BROKER
REV. 3/04

APPLICATION FOR LICENSE AS A REAL ESTATE BROKER, RESIDENT AND NON-RESIDENT

FEE \$90.00 Make check payable to: **TREASURER, STATE OF NEW HAMPSHIRE**

AFTER you receive notification from the Testing Center that you have received a **PASSING** grade on your examination for a real estate broker's license, the following must be done in order to ensure issuance of your license. You must complete and submit to the NH Real Estate Commission this application, along with the examination score report, \$90.00 license fee and all applicable supporting documents. **Please remember, you must become licensed within six months from the date of passing the exam. Pursuant to RSA 331-A:11, a candidate who fails to become licensed within this six month period shall be required to retake the examination.**

PRINT OR TYPE. All questions must be answered in full. Do not leave any section of this application blank, except where instructed to do so.

Applicant's Full Legal Name: _____ Date of Birth: _____

Resident Physical Address: _____

Resident Mailing Address: _____

Resident Tel. #: _____ Resident E-mail: (optional) _____

Business Physical Address: _____

Business Mailing Address: _____

Business Tel. #: _____ Business Fax #: _____ Business E-mail: _____

Which of the following are applicable?

License status:

- ☐ Inactive (no Bond required) Inactive applicants are not required to answer questions 10-13.
☐ Active (principal and managing brokers must submit a \$25,000 surety bond as required by RSA 331-A:14)

Broker type:

- ☐ "Principal broker" means an individual broker, including a broker designated by a corporation, partnership or association, whom the New Hampshire Real Estate Commission holds responsible for the actions of licensees who are assigned to such individual broker.
☐ "Managing broker" means a broker who manages a branch office for a principal broker.
☐ "Associate broker" means a broker who operates under the supervision of a principal or managing broker. (An associate broker must have the affidavit on Page 3 of this application signed by the principal broker under whom he/she will operate. The \$25,000 surety bond is not required.)

1. Starting with your present address, list all locations with approximate dates where you have lived during the last 5 years.

2. Starting with your present employer, list your employment record for the past 5 years providing names and addresses.

3. In what states, if any, including New Hampshire, have you ever been or are now registered or licensed to sell real estate?

Include date(s) registered or licensed. _____

- * 4. Have you ever been refused a real estate license or any other business license or had any such license suspended or revoked? If so, by whom and when? _____
5. What specific instruction, training or experience have you had relating to the real estate business? _____
- * 6. Have you ever been through bankruptcy or insolvency or made a compromise with your creditors? _____
- * 7. Are there any undischarged court judgments or liens against you at this time? _____ If "yes", give amount and name of court _____
- * 8. Have you ever been convicted of a misdemeanor or felony offense? _____ If "yes", contact the Commission office at (603) 271-2703 for an Arrest and Conviction Form or obtain a copy from the Commission's website at: www.nh.gov/nhrec.
- * 9. Have you ever been or are you now involved in any matters which may affect your good repute or trustworthiness or have any relation to or bearing upon whether you are entitled to public confidence? _____

***APPLICANT: ANSWERS TO QUESTIONS 1-9 ABOVE MUST BE COMPLETED BEFORE THE CHARACTER WITNESSES SIGN BELOW. IF YOU ANSWER "YES" TO QUESTIONS #4, 6, 7, 8, OR 9, YOU MUST ATTACH A SHEET OF PAPER GIVING FULL DETAILS AND EXPLANATION.**

- **10. Will you be conducting real estate business under your own name in N.H.? _____ If yes, provide the address where business will be conducted _____ Tel. No. _____
- **11. Will you be conducting business as a real estate broker under a tradename in N.H.? _____ If yes, a **Certificate of Registration of the tradename from the NH Secretary of State, along with a completed NH Real Estate Commission Application for Tradename Form 8-RE, MUST be submitted with this application for broker's license.**
- **12. Will you be operating a real estate business as a sole proprietorship, partnership, association, corporation, limited liability company or any other business association? _____ If yes, a **Certificate of Registration, Existence, Incorporation or Authorization from the NH Secretary of State, along with a completed NH Real Estate Commission Form 3-RE, Application for License as a Real Estate Firm/Corporation, MUST be submitted with this application for broker's license.**
- **NOTE:** If you answered "NO" to question 10, 11, and 12, please state the work location address of the real estate agency and/or the broker for whom you will be working _-_____

13. If you are to be a managing broker of a BRANCH OFFICE, please state the business location of that BRANCH OFFICE.

Tel. No. _____

Principal Broker Applicants: Pursuant to RSA 331-A:13, V, as a principal broker, I hereby give permission to the Real Estate Commission to audit the escrow account or accounts. I attest that I have read the foregoing statement and affixed my signature below.

SIGNATURE OF PRINCIPAL BROKER

* * * * * **All Applicants Must Provide A Notarized Signature Below** * * * * *

Signature of Applicant

State of _____ County of _____

On this _____ day of _____ A.D. 20 _____ personally appeared the above named applicant and made oath that the foregoing statements made by him/her are true.

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

All Associate Brokers are Required to have this Section Completed by the Principal Broker

Upon receipt of the license herein applied for, the above named applicant will be employed by me or will otherwise be under contract with me to perform services as a real estate associate broker, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will notify the NH Real Estate Commission as required by RSA 331-A:17, IV.

To the best of my knowledge the applicant is of good moral character and is trustworthy.

Principal Broker's Name _____

Principal Broker's Address _____

Principal Broker's Tel. # _____ Principal Broker's License # _____

Signature of Principal Broker

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

* * * * *

Affidavit No. 1

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

Affidavit No. 2

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

Affidavit No. 3

I, the undersigned, on oath depose and say that I am in no way related to the applicant by either blood or marriage, and that said applicant for a real estate license is a person of good repute, trustworthy and entitled to public confidence and that I know of no circumstance or dealing by the applicant which would disqualify him/her for the license applied for.

Name of Character Reference (Type or Print)

Address of Character Reference

Signature of Character Reference

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

* * * * *

EMPLOYING BROKER'S VERIFICATION EXPERIENCE REQUIREMENT OF APPLICANT PURSUANT TO RSA 331-A:10-II

I hereby certify that _____ was employed by me as a real estate salesperson from _____ / _____ / _____ to _____ / _____ / _____. He/she worked full/part time and devoted an average of _____
Mo. Day Yr. Mo. Day Yr.

hours per week to his/her work. In my opinion his/her overall employment by me as a salesperson amounted to _____ % of full time employment based on 40 hours per week, or the equivalent of _____, _____ full time.
Years Months

I, _____ being duly sworn, state that I have read the foregoing and knowingly made the foregoing answer, statements and representations therein contained, and that each and all such answers, statements and representations are true.

Broker Signature and Broker License #

State of _____ County of _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____

ALL NON-RESIDENTS MUST COMPLETE THE FOLLOWING POWER-OF-ATTORNEY FORM

POWER-OF-ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: that the subscriber, desiring to conduct a real estate business in the State of New Hampshire in conformity with the laws thereof, hereby irrevocably constitutes and appoints the New Hampshire Real Estate Commission or its Executive Director, for the time being, to be the subscriber's true and lawful attorneys in aforesaid state, in compliance with the provisions of chapter 331-A New Hampshire Revised Statutes Annotated, as inserted by the Laws of 1959, chapter 222, and any amendments thereto, upon whom all lawful processes in any action or proceeding against the subscriber may be served and said subscriber hereby stipulates and agrees that any lawful process which is served on said attorneys shall be of the same legal force and validity as if served personally within this State.

IN WITNESS WHEREOF, the undersigned has executed and subscribed to this Power-of-Attorney this

_____ day of _____ A.D. 20 _____

Signature of Applicant

State of _____

County of _____

On this _____ day of _____ A.D. 20 _____ personally appeared the person who subscribed to the foregoing instrument and acknowledged the same as his/her voluntary act and deed before me.

Justice of the Peace/Notary Public

(Notary Seal)

My commission expires: _____